

Minutes of the ordinary meeting of the Cantonment Board held on 05-05-2020 at 1100 hours at the office of the Cantonment Board, St.Thomas Mount.

Members present

Brig. Girish Suri, President
Shri. Harsha, H.E. Member Secretary

Shri. O. Anandhakumar, Vice-President
Smt. L. Jayanthi Mala, Elected Member
Shri. M.S.D. Thenraja, Elected Member
Shri. J. Gunasekaran, Elected Member
Smt. J. Lavanya, Elected Member
Shri. N.V.Vijaya Sankar, Elected Member
Smt. D. Chokkammal, Elected Member

Members not present

Lt. Col. Seema Sharma, Health Officer
Shri. Jhasketan Sa, Exe. Engineer
Col. Sumeet Arya, Nominated Member
Col. SS Brar, Nominated Member

1. BUDGET ESTIMATES FOR THE YEAR 2020-21(REVISED) & 2021-22(ORIGINAL) INCLUDING STORES AND M&R WORKS

To consider and approve the Revised Budget Estimates for the Financial year 2020 – 2021 and the Original Budget Estimates for the Financial year 2021 – 2022 under the provisions of Rule 20 and 22 of the Cantonment Account Code, 2020.

CEO's Report:- The comprehensive Budget Estimates in form 1S along with supporting annexures are placed on the table. Sanction of the General Officer Commanding-in-Chief, Southern Command, Pune is required to be obtained under Rule 26 of the Cantonment Account Code, 2020. The Form Nos. 2M, 3M, 4M, 5S & 6M are enclosed as Annexures as required under Rule 24(5). The Budget Variance Report (BVR) as specified in rule 34 & financial statement as stated in Chapter XXIV are also enclosed.

RESOLUTION NO.1: Considered and approved. The proposed Budget Estimates be submitted to the General Officer Commanding in Chief, Southern Command, Pune for sanction.

2. ACCOUNT CODE CBAR 2020

To note the notification of Cantonment Board Account rules 2020 vide SRO No.2(E) and same will be effective from 1st April 2020 and in the supersession of the existing Cantonment Account Code, 1924.

Major Highlights

1. Change over of present cash based accounting system with Accrual Basis of Accounting system whereby revenue and expenses are identified with specific period of time, and are recorded as earned or incurred along with acquired assets as and when accrued, without regard to date of receipt or payment of cash.

2. The Account code are maintained by chart of accounts were specific accounting heads under which the accounts of the Board shall be maintained and the Chart of Accounts provides logical structure for budgeting, recording and reporting financial transactions of the Board, unlike the cash based method, where there is no detailed level Accounting heads.

3. Timeframe for budget preparation process –(1) The time limit for preparation and sanction of budget shall be as given in the following table, namely:-

Activity for preparation of budget for the next financial Year and revised budget for the current financial year	Due date within the financial year
Preparation of the Budget by the Head of Accounts for submission to the Chief Executive Officer	30 th April
Presentation of the Budget by the Chief Executive Officer to the Board	15 th May
Sanction of the Budget, if it is not a deficit Budget, by the Board	15 th June
Submission of the deficit Budget by the Board to the Principal	15 th June
Principal Director to forward the deficit Budget to the General Officer-Commanding-in Chief along with his recommendations	31 st July
Sanction of the deficit Budget by the General Officer Commanding in Chief along with his recommendations to the Govt. through the Director General, for sanction of grant	30 th September

4. Reappropriation – Detailed procedure laid down in R.33- Form 7M

a) Within the same Minor Head Code without affecting the Basic Function Codes.

b) Within the same Basic Function, the Chief Executive Officer shall place it before the Board

c) From one basic function to another basic function forward it through the Board to the General Officer Commanding in Chief.

5. Sanction of technical estimates and execution of works

a) Preparation of detailed design and estimates should precede any sanction for works.

b) No works shall be undertaken until budgetary provisions are sanctioned (deviation upto 10%).

c) Subject to availability of budgetary provision, the Board may sanction execution of a) Original works less than 50 lakhs and

d) All maintenance works

e) Original works PDDE upto 5 crores and above 5 crores to GOC-in-Chief.

f) Tenders – Open tenders above 10 lakhs

g) Limited tenders for less than 10 lakhs

6. The Financial position, performance and cash flows of the Board

a) Balance Sheet 55 S – Financial position

b) Income and Expenditure 56 S – Period derived accrual basis

c) Receipts and Pay 57 S – Disclose the actual funds received based in cash and bank

d) Schedules to Financial - Discloses the further break-up

In this connection relevant documents are placed on the table.

RESOLUTION NO.2: Considered and Noted. Further, Board noted and appreciated Shri. R. Prem Kumar, Senior Programmer and IT section for the significant contribution made by them towards successful implementation of ABAS project.

COPY OF CBR NO.3 DATED 05-05-2020

3. AMENDED BUSINESS REGULATION

Ref: PDDE, SC letter No.8073/Expert Committee/C/DE/2018 dt.27-12-19.

To note and approve the amended Business Regulations proposals in accordance with MoD instructions circulated vide DGDE letter No.76/67/Expert Committee/C/DE/2018 Vol.IV dated 24-12-2019 pertaining to devolution of powers of Vice-Presidents of Cantonment Boards & Constitution of three Committees.

Relevant documents are placed on the table.

RESOLUTION NO.3: The draft Business Regulation is considered in detail and approved. The same to be forwarded for the approval of the competent authority.

-/true copy/-

Office Superintendent
Cantonment Board

4. NOTING

AGENDA RESOLUTION BY CIRCULATION DATED 11-03-2020

To note the Agenda Resolution by circulation dated 11-03-2020 in connection with Re-appropriation of accounts from Minor Head to Minor Head as per Rule 21(b) of Cantonment Account Code, 1924.

RESOLUTION NO.4: Noted and approved.

5. ANNUAL CONSOLIDATED ACCOUNTS FOR THE YEAR 2019-20

To consider and approve the Annual Consolidated accounts for the year 2019-20 of St.Thomas Mount cum Pallavaram Cantonment Board. Relevant documents are placed on the table.

RESOLUTION No.5: The Board considered and approved the Annual Consolidated Accounts of St.Thomas Mount cum Pallavaram Cantonment Board for the year 2019-20.

6. CREATION OF POSTS OF SANITARY SUPERVISORS

To consider and approve the creation of post of two sanitary supervisors in conservancy department by surrendering two post of safaiwalas.

Office Note:-

At present there are 6 posts of sanitary supervisors exist in this Cantonment Board. They are required to supervise 410 sanitary workers in various areas such as St.Thomas Mount, Pallavaram, Meenambakkam, Fort St.George, etc. under civil,

military and private conservancy. They are also required to monitor 11 conservancy trucks. Sanitary facilities such as, public toilets and public health activities have also been increased. It is difficult to supervise the above work with the existing six sanitary supervisors.

It is suggested to create two posts of sanitary supervisors in the scale of pay of Rs.18000-56900. The post of sanitary supervisors may be created by surrendering two posts of safaiwala in civil conservancy. The Scale of pay of safaiwala is Rs.15700-50000.

If agreed, the proposal may be forwarded to GOC in C, SC, Pune for sanction.

The relevant papers are placed on the table. The Board may take decision.

RESOLUTION NO.6: Considered and approved the creation of two posts of sanitary supervisors by surrendering two posts of safaiwalas. The necessary proposal be initiated to PDDE, SC, Pune for approval.

7. REFUND OF KALYANA MANDAPAM RENT, CANCELLATION/EXTENSION OF LICENCE PERIOD OF SHOPS, AND OTHER LICENCEES TOWARDS NATIONWIDE LOCKDOWN DUE TO COVID-19 AND ITS FINANCIAL IMPLICATIONS THEREOF

To consider the refund of kalyana mandapam rent, cancellation/extension of licence period of shops and other licencees under temporary occupancy of land towards nation-wide lockdown due to COVID-19 and its financial implications thereof.

Due to the ongoing pandemic COVID-19, a nation-wide lockdown has been implemented by the Indian Government from 22nd of March 2020 till 17th May, 2020.

In this connection, the public who have booked dates for Kalyana Mandapam between the lockdown dates could not use/access the kalyana mandapam due to the situation and they are requesting refund. Also licensee of weekly friday market and licensee of maintenance of parking area and collection of parking fee have also submitted representation to waive off payment during lockdown period. Moreover, the shops and the licencees under the Temporary Occupancy of Land (TOL) which are tendered by this office are closed from the start of lockdown.

Hence, the board may decide and resolve on the above status of kalyana mandapam, shops and other licencees in this regard.

In this connection, the relevant files are placed on the table.

RESOLUTION NO.7: The Board considered the matter in detail and resolved as follows:-

1. The booking amount is to be refunded to the people who have booked the Kalyana Mandapam during the lockdown period.
2. With regard to Weekly market, the payment of license fee is exempted for the duration of the lockdown period.
3. With regard to parking contract and other licences under temporary occupancy of land and Cantt. Board shops, the payment of license fee or rent is exempted from 01st April to May 15th 2020.

8. REVISED PAY SCALE FOR ELIGIBLE EMPLOYEES OF CANTONMENT BOARD

To consider and approve the grant of revised pay scale to the eligible employees of the Cantonment Board who have completed 10/20 years of service as per TN Govt Letter No. 63305/Pay Cell/2010-1, dated 08-11-2010. In this connection details of the eligible employees is tabulated as below:-

S.No	Name & Designation	Date of Appoinment	Date of Selection/Special Grade	Revised pay as per Govt.Letter No.63305/Pay Cell/2010-I, dt 08-11-2010
1.	Smt.Joyce Jayabakkiam, Mid Wife	11-11-1992	11-11-2002 (Selection Grade)	9300-34800+4200
2.	Shri.Peter Durairaj, Health Superintendent	02-02-1987	02-02-1997 (Selection Grade)	9300-34800+4600
3.	Shri.Hemamalini, Mid Wife	15-04-1986	15-04-1996 (Selection Grade)	9300-34800+4200
4.	Shri.Krishnamoorthy, Office Superintendent	09-10-1986	02-06-2005 (Selection Grade)	9300-34800+4200
5.	Shri.Amalraj, Pump Operator	17-07-1989	17-07-1999 (Selection Grade)	5200-20200+2400
6.	Shri.Baskaram, Wireman	17-10-1988	17-10-1998 (Selection Grade)	9300+34800+4200
7.	Shri.Palani, Plumber	04-02-1993	04-02-2003 (Selection Grade)	9300-34800+4400
8.	Shri. Venkatesan, Watchman	17-07-1989	17-07-1999 (Selection Grade)	5200-20200+1900
9.	Shri. Anbalagan, Watchman	17-07-1989	17-07-1999 (Selection Grade)	5200-20200+1900
10.	Shri.Thiruthuvanadhan, Pump Operator	17-07-1989	17-07-1999 (Selection Grade)	5200-20200+2400
11.	Shri.S.Vijayan,	01-09-1995	01-09-2005	5200-20200+1900

	Watchman		(Selection Grade)	
12.	Shri.Johnson, Pump Operator	17-07-1989	17-07-1999 (Selection Grade)	5200-20200+2400

After Board's approval, self contained proposal will be forwarded to the General Officer Command in Chief through Principal Director, Southern Command, Pune for approval.

RESOLUTION NO.8: Considered and approved. Necessary proposal be initiated to the General Officer Command in Chief through Principal Director, Southern Command, Pune for approval.

9. PROMOTION FOR THE POST OF HEAD MISTRESS AT ABDUL KALAM CANTONMENT PRIMARY SCHOOL AND DR. B.R. AMBEDKAR MONTESSORI SCHOOL, PALLAVARAM

Smt. Little Flower.A, Head Mistress of Abdul Kalam Cantonment Primary School and Dr. B.R. Ambedkar Montessori School, Pallavaram is retiring from service on 31-05-2020, thereafter the post of HM will be vacant, since date of retirement.

In this circumstance, it is necessary the post of HM must be filled through promotion amongst the eligible secondary grade teacher as per procedure and the said post is a supervisory post. Therefore seniority list has been verified by this office and found that Smt. V.Shoba Sec Grade Teacher working since 05-06-1987 is most senior, but she is not willing to accept the promotion due to her family circumstances vide her request letter dated 24-04-2020. Hence, Smt.Poonguzhali, Sec Grade Teacher may be promoted to the post of HM w.e.f. 01-06-2020 as per rules and list of senior teachers is tabulated as below:-

S.No	Name	Date of Joining
1.	V.Shoba	05-06-1987
2.	S.Poonguzhali	08-09-1988
3.	S.Ammu	01-02-1989
4.	P.Latha	19-08-1991
5.	S.Revathy	19-08-1991

In this connection relevant documents are placed on the table.

RESOLUTION NO.9: The Board considered and resolved that Smt. S. Poonguzhali, Secondary Grade Teacher be promoted to the post of Headmistress of Abdul Kalam Cantonment Primary School and Dr. B.R. Ambedkar Montessori School, Pallavaram with effect from 01-06-2020.

Supplementary item

10. ENGAGEMENT OF SMT.ARUL MOZHI, MID WIFE ON CONTRACT BASIS

To consider and approve the engagement of Smt.Arul Mozhi, Mid Wife on contract basis for a period of eleven months.

Smt. Arul Mozhi was engaged as Mid-Wife on contract basis for a period of eleven months on 05-05-2019. Her contract was expired on 04-04-2020 and she was relieved from her duty vide STM/ADM/0773. Further, Smt. D. Helen, Mid-Wife has retired on 30-04-2020, in addition to this due to this Covid-19 pandemic situation, services of Mid-Wife are required to the hospital and the general public of Cantonment jurisdiction. Assistant Medical Officer has also requested this office vide her letter to engage Smt. Arul Mozhi on contract basis during this pandemic situation. In this connection relevant documents are placed on the table.

RESOLUTION NO.10: The Board considered and approved the engagement of Smt. Arul Mozhi as Mid Wife on contract basis for a period of eleven months and honorarium of Rs.19,395 per month.

Sd/-(BRIG. GIRISH SURI)
President Cantonment Board
St.Thomas Mount cum Pallavaram

Sd/-(HARSHA H.E)
Member Secretary &
Chief Executive Officer
Cantonment Board

DATED: 05-05-2020

END

-/TRUE COPY/-

Office Superintendent
Cantonment Board